



General Club Orientation

- **General Firearms Safety**

- ALWAYS follow the NRA three basic gun safety rules:
 - ALWAYS keep the gun pointed in a safe direction
 - ALWAYS keep your finger off the trigger until ready to shoot
 - ALWAYS keep the gun unloaded until ready to use
- Do not intentionally throw or mishandle firearms anywhere on IFGA property.
- Eye and hearing protection is MANDATORY while using the ranges.
- IFGA has designated Range Safety Officers (RSO) who have received training on the club rules and have volunteered their time to support range safe operations. RSO's are identified by an Orange IFGA lanyard. If an RSO makes a spot correction, please comply as they are addressing a club or safety rule.

General Access, Safety, and Security

- The speed limit on Paradise Road is 25 MPH, please be considerate of our neighbors.
- To enter the gate, place your badge against the keypad, no code needed. To leave, the gate will automatically open when you approach.
- Security cameras are in use for your safety.
- Member badges must always be visible when on club property.
- Guest badges must always be visible unless the guest checks in with the range officer on duty.
- Members are responsible for all guests and their behavior while on club property.
- Guest waivers must be filled out each day a guest is on club grounds. Club Members are responsible for ensuring that their guests fully and LEGIBLY complete waivers and deposit them in the mailbox next to the clubhouse entrance. The guest may check in with a range officer when available.
- Trespassers should be asked to leave the property. Call the police if trespassers refuse to leave.
- Treat all IFGA property and equipment with respect. Theft and vandalism will be prosecuted.
- IFGA is not responsible for damage or loss of personal equipment used at the club. Do not leave any firearms or equipment unattended while on club property.
- Safety is the first priority on all ranges. Follow all general and range specific safety rules. ALL MEMBERS must have attended an IFGA Range Certification Course to shoot by themselves on any club range.

- Alcoholic beverages and drugs may not be consumed prior to or during shooting on any of the ranges. This includes prescription drugs that may impact your mental state.
- Incident report should be filled out for any problem you find at the club and either left in the mail slot to the clubhouse office or emailed to the Board of Directors at directors@ipswichfishandgame.org.
- No hunting on club Property without express permission from the Board of Directors.
- No shooting of the wildlife.
- Hours of operation: clubhouse and grounds are open 24-7 except when otherwise posted.
- Follow all range use hours as posted.
- The dumpster is only to be used for club trash.
- Check club website and Facebook page for any range closures or events.
- **Anyone found in violation of any of the club rules may face a suspension of club privileges or expulsion.**

General Clubhouse

- To enter the clubhouse, place your badge against the keypad, no code is needed, and push the door open.
- Turn the alarm off using the code provided, set the alarm when leaving the clubhouse, ensure all doors and windows are locked and all lights are off.
- During winter months, heat needs to be lowered to 50 but not turned off and the sinks must be left dripping slowly to avoid freezing of the pipes.
- The kitchen is available for use, but please clean up after yourself.
- Coffee/tea/drinks and snacks are available for a small cost as posted.
- Please remove all trash from the clubhouse and place it in the dumpster.
- The clubhouse is available for rental by Members. Contact hall@ipswichfishandgame.org for more information or to schedule.

Emergencies

- First aid kits are available at the clubhouse and Rifle/Pistol Range.
- An AED is available at the clubhouse.
- **If an ACCIDENT occurs, call 911 or 978-356-4343 (Ipswich Police) IMMEDIATELY!! Render first aid and wait for first responders to arrive. Tell the police there has been an incident or training accident, NOT A SHOOTING OR AN ACTIVE SHOOTER. Ensure all firearms are cased and ranges are cold.**

Archery Range Rules

- No running or horseplay on the range.
- When more than one archer is present, designate a range safety officer who will call when the range is hot or cold.
- No person may be in front of the shooting line when shooting is active.
- No arrow retrievals are allowed until all archers are finished shooting and the range safety officer designates a “cold/clear”, inactive range.
- Broadhead hunting arrow tips and crossbows are only permitted to be used on the designated broadhead blocks. They quickly damage the standard targets.
- Archers under the age of 14 must be accompanied by a parent or guardian.
- No sky-drawing unless you are using rubber tip flu-flu arrows meant for the purpose. Bows are only to be drawn at the shooting line and in the direction of targets.
- When there are multiple archers, everyone must shoot straddling the shooting line.
- Make sure no one is standing immediately behind or beside you when pulling out arrows from the target, as you could accidentally hurt them when forcefully pulling the arrow out. Only one person may remove arrows from a given target at a time.
- Ensure your equipment is in good working order prior to using it on the range.
- No shooting across lanes, shooting other targets, distracting other archers at the shooting line or intentionally damaging another archer’s equipment.
- Never point your bow at anyone, even if there’s no arrow nocked.
- Keep your bow pointed downrange at all times when an arrow is nocked.
- Never nock an arrow if there are any people between you and your target, even if you don’t intend to shoot.
- No firearms are allowed on the archery range.

3-D Archery Rules

- Sign in at the sign in board next to the clubhouse entrance. Sign out when you are done.
- No broadhead arrows, crossbows, or firearms can be used on the 3D target animals.
- Do not walk the course in reverse!
- Only use the designated locations to shoot at targets. Shooting a target that you cannot clearly see is prohibited and could injure another person. Marked distances are recommended shooting points designated by colored sticks.
- No using the 3D targets behind the trap/Five-Stand field while the field is in use (including setup and takedown of curtains and equipment).
- If you need to search the woods for a lost arrow, please place your bow in front of the target so others will know you are out there.
- If you plan on shooting the targets around the pond you must sign in at the white board outside the Rifle/Pistol Range house and turn on the blue flashing light. Please be courteous and erase your name and turn off the light when you are done, so that the Rifle/Pistol Range can be opened for use.
- Do not use the 3D targets around the pond when someone is using the Rifle/Pistol Range.

Rifle/Pistol Range Rules

- Members are responsible for signing in and signing out THEMSELVES, and their guests at the sign-in board next to the clubhouse entrance.
- ALL MEMBERS are responsible for reading signs posted including range closures and adherence to such.
- NO MORE than 2 guests per range certified Member at the firing line at a time. MEMBERS must determine the shooting experience level of their guests prior to allowing them to shoot unsupervised.
- If any Member witnesses a rule violation, it is their responsibility to correct the offending Member, or report said violation to the Rifle/Pistol committee or Directors. Email addresses are located on the IFGA website.
- EVERY MEMBER is authorized to enforce the range safety rules.
- NO shooting before 10am. NO shooting after sunset. You are responsible for knowing when sunset is.
- Fires allowed during Club events and range clean-ups only.
- Only ONE firearm is allowed at any Shooting Station AT ANY TIME (with the exception of Club sponsored events as may be directed).
- Shooting Stations for the Rifle/Pistol Ranges are: Prone Stations, Rifle Tables, and Pistol Shooting Booths. Shooting from anywhere else is not authorized except for specific Club events or authorized training.
- NO shooting if the flashing blue light is on, meaning archers are on the 3D course, or fishers are at the pond.
- CEASE FIRE may be called at ANY TIME, by ANYONE! The CEASE FIRE light may be activated once everyone acknowledges the cease fire. NO handling of firearms or loading of magazines during a cease fire.
- Ensure that all fired rounds impact into the berms. No shooting at ground targets at any distance, moving targets, exploding targets. ONLY shoot at paper targets or APPROVED steel targets.
- NO TRACER, ARMOR PIERCING OR INCENDIARY AMMUNITION ALLOWED!
- Do not walk on any impact berm.
- NO fully automatic fire, CONTROLLED fire only. Controlled fire is defined as the maximum speed that a shooter can accurately keep all shots on the target.
- Drawing from holsters is not allowed except during Club authorized events or Club approved training.
- Fanning the trigger and hammer (single action revolvers) is not allowed.
- ALL misfired cartridges MUST be placed in the DUD bucket located on the back wall.
- CLEAN UP WHEN YOU ARE DONE SHOOTING! This includes sweeping brass in front of the shooting house during cease fires. Leave the facility as good as or better than you found it. If you find any range issues, uncleanness, damaged equipment, etc. then contact the Rifle/Pistol Committee at range@ipswichfishandgame.org

- ALL firearms not in use must be cased or placed on the rack with actions OPEN. Chamber flags are provided for Member use.
- ALL target equipment stored outside of the shooting house are for CLUB EVENTS only, not casual shooting use.
- Cease Fire Procedure
 - Request and get a verbal and visual response from everyone on the range that you would like to have a cease fire.
 - Ensure everyone unloads and makes their firearms safe.
 - Turn on the cease fire light prior to going downrange AND let others know that you will be heading downrange. Try to obtain a count of people going downrange.
 - People not going down range MUST NOT handle firearms or load ammunition in magazines while the cease fire light is on. Stand behind the yellow marked line whenever possible.
 - This includes casing firearms (do it before the cease fire light goes on). It's preferable to stay behind the yellow line while people are downrange.
 - Once everyone has returned from downrange, verbally announce and get responses from everyone on the range that hearing and eye protection are on prior to turning off the cease fire light.
 - Turn off the cease fire light and resume shooting.

Pistol Range

- The minimum target distance for PAPER targets on the pistol range is 7 YARDS. The minimum distance for STEEL targets is 10 YARDS. See distance line markers placed on HESCO barriers.
- NO CENTERFIRE rifle or shotguns at the pistol range. This includes SHORT BARRELED RIFLES shooting rifle caliber ammunition. Only pistol caliber ammunition (e.g., 9mm carbine), pistols and rimfire rifles are allowed at the pistol range.
- Use of MEMBER provided steel must be pre-approved by a Rifle/Pistol committee member prior to use.

Rifle Range

- Use only the fixed target stands at 25 yards, 50 yards, 50 meters, or 100 yards on the rifle range. DO NOT USE the pistol stands on the rifle side. This will result in an IMMEDIATE suspension of club privileges.
- DO NOT USE steel core ammunition on Club provided STEEL targets. Magnets are provided at the rifle shooting stations to allow shooters to verify ammunition prior to shooting.
- .50cal BMG is prohibited due to range limitations.

Trap/Five Stand Field Rules

- Trap or five stand shooting may only occur when a Range Officer (“RO”) is present and sufficient help is available to open the shot curtains.
- Range Officers are ONLY those appointed by the Trap Committee.
- Trap shooting hours are between 10 a.m. and 9 p.m.
- No release triggers are allowed at the IFGA.
- Firearms must always be unloaded except on the firing line. NEVER walk around the trap field with a chambered round. A shell should only be chambered when you are on the line, preferably just after the preceding shooter fires. If for any reason you have a shell chambered and shooting is halted, you must remove the shell.
- Firearms must be unloaded and pointed in a safe direction before someone moves ahead of the firing line.
- Any person may call a “cease fire” at any time. A “cease fire” command shall always be obeyed immediately by the discontinuation of all shooting and removing a shell from the chamber until shooting is authorized by the RO.
- All unused firearms must be cased or stored unloaded in the gun rack with actions open if possible.
- Shooting shall be at the firing line only, once all shooters are present and ready, no one is ahead of the firing line, and a Range Officer notifies all that the range is “hot”.
- You may only shoot at the clay birds.
- If you have a misfire, wait the appropriate amount of time (30 seconds for smokeless powder, 2 minutes for black powder) then unload the shell.
- Please clean up after yourself after shooting. Pick up shells, ammunition boxes, and trash.
- Only shot size #8 or smaller, shell length 2 ¾ inches or shorter, and speed/velocity 1,250 feet per second or slower may be used.
 - ***Requirements must be met due to our lead management system***

Pond Rules

- Please enter your Member information, date, and time on the white board outside the Rifle/Pistol Range house and turn on the blue light prior to using the pond.
- Use of the pond is restricted during Rifle/Pistol Range hours, before 10AM and after sunset. Members and guests fishing during Rifle/Pistol range hours must stop if the range is in use.
- Limits and Bait

Target Species	Allowed Methods	Take Limits
Trout	Persons 13 and over - Artificial bait only. Children under 12 - Any bait.	1 fish per Member per day
Bullhead & Other Species	Any	All

- Barbed hooks are allowed. All anglers are encouraged to use methods which maximize the survival rate of any fish released including but not limited to the use of circle hooks for bait fishing.
- Members' understanding and adherence to the spirit as well as the letter of these rules is appreciated.



Ipswich Fish and Game Association
Attendance at Combined Range Orientation Session

Date: _____

Member Name: _____

Member Number: _____ (if available)

LTC/FID Number: _____ (if available)

Member Signature: _____

Instructor Signature: _____

Instructor Name: _____

(Only one name is required if multiple instructors)

Instructor: Return all forms for this session in one package to the IFGA secretary.